

1. Click on the link below to initiate registration:

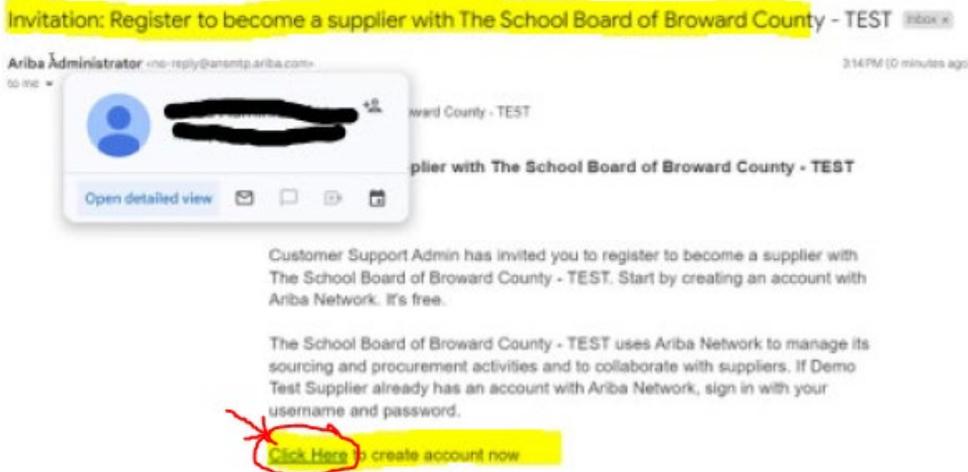
<https://schoolboardofbrowardcounty.sourcing.ariba.com/ad/selfRegistration>

2. Once initial registration has been submitted you will receive an email:

The School Board of Broward County - TEST is reviewing your registration request |



3. Check your email the next business day for the 'Invitation to Register' and complete the SBBC Supplier Profile Questionnaire by clicking on "Click Here":

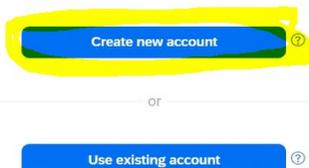


4. Once step 3 is completed, you will see "Connect with The School of Broward County", click on "Create new Account":



Connect with The School Board of Broward County - TEST on SAP Business Network to collaborate.

Invited by The School Board of Broward County - TEST



5. This page will pop up, complete the "Administrator account information":

Administrator account information [?](#)

First name * Last name *

Steve Supplier

Email *

AribaSupplier021@gmail.com

Use my email as my username

Password * Repeat password *

[Redacted] [Redacted]

I have read and agree with the [Terms of Use](#).

I hereby agree that SAP Business Network will make parts of my Personal Data (as defined in the [Privacy Statement](#)) accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings.

Please see the [Privacy Statement](#) to learn how we process personal data.

I'm not a robot 

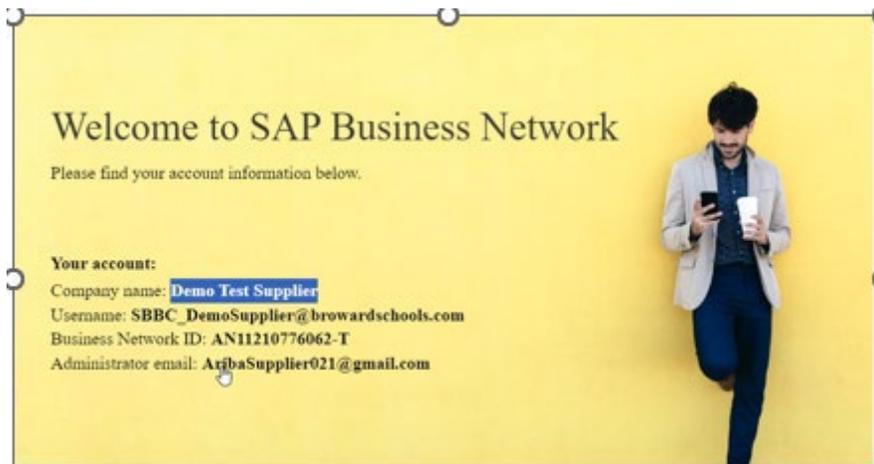
6. You will receive an email asking to confirm email, follow steps indicated on the email:

Please confirm your email address

Check your email at AribaSupplier021@gmail.com and follow the steps in the email to confirm your email address in the next **72 hours**.

[> If you did not receive the email:](#)

7. Once your email is confirmed, you will see this message:



8. The following page will pop up, complete the and click “Submit”:

Almost done! We just need a little bit more information.

Please provide the information below and you will be discovered by more customers looking for companies like yours.

Product and Service Categories

Add

or [Browse](#)

Ship-to or Service Locations

Add

or [Browse](#)

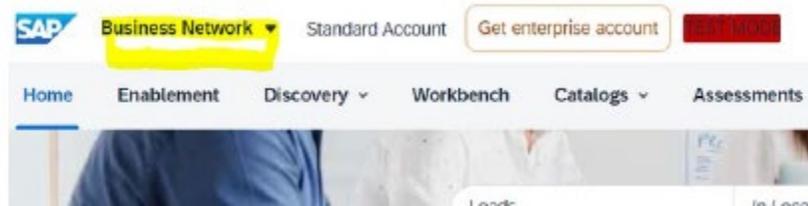
Submit

Remind me later

Don't show this to me again



9. On the next page, click on “Business Network”, on the drop down, click on “Ariba Proposals and Questionnaires”:



10. On the following page choose “Supplier Registration Questionnaire”:

A screenshot of the Ariba Spend Management site. The page title is 'THE SCHOOL BOARD OF BROWARD COUNTY - TEST'. The main content area shows a list of 'Registration Questionnaires'. The 'Supplier registration questionnaire' is highlighted in yellow. The page also includes a 'Home' button, a 'TEST MODE' indicator, and a 'BROWARD County Public Schools' logo.

There are no matched postings.

Welcome to the **Ariba Spend Management** site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

BROWARD
County Public Schools
Established 1915

Home

Events

Title	ID	End Time ↓	Event Type	Participated
No items				

Registration Questionnaires

Title	ID	End Time ↓	Status
▼ Status: Open (1)			
Supplier registration questionnaire	Doc4757808718	9/26/2024 3:14 PM	Invited

Qualification Questionnaires

Title	ID	End Time ↓	Commodity	Regions	Status
No items					

11. Complete the "Supplier Registration Questionnaire":

Doc4757808718 - Supplier registration questionnaire

Time remaining
29 days 23:48

All Content

Name ↑	
2.12 Email Address for POs ⓘ	* AribaSupplier021@gmail.com
2.13 Primary Contact Phone Number ⓘ	* 945-555-1212
2.14 Primary Contact Cell Number ⓘ	
2.15 Business Type ⓘ	* Unspecified Unspecified Corporation General Partnership Individual/Sole Proprietor Limited Liability Company/Corporation
2.19 Are you interested in the benefits of becoming an SBBC-certified supplier as an Emerging, Small, Minority, Veteran, or Woman Business Enterprise (ESMVWBE)?	*

(*) indicates a required field

12. When complete, click "Submit Entire Response" on the bottom of the questionnaire:



13. You will receive an email with Confirmation that your registration has been submitted:

Confirmation: Registration submitted for approval Inbox x

Ariba Administrator <no-reply@ansmtp.ariba.com>

3:27 PM (0 minutes ago) ☆ 😊

to me ▾

 **Ariba Administrator** +2
no-reply@ansmtp.ariba.c...

[Open detailed view](#)    

Broward County - TEST

Broward County - TEST has received your registration information and will review it for approval.

To check your registration status, log in to the The School Board of Broward County - TEST supplier portal.

[Click Here](#)

Sincerely,
The School Board of Broward County - TEST

You are receiving this email because your customer, The School Board of Broward County - TEST, has identified